

## Ministry Planning Form

*Sylvie Sudduth does not have a set honorarium to minister at your church or ministry event.*

*Our requests are as follows:*

- 1) A love offering be received each day they minister.*
- 2) All expenses be paid; meals, hotel rooms, and travel whether mileage or airfare.*
- 3) A table and volunteers be made available for our resources. (books, CD's, DVD's)*
- 4) Supply a Power Point Projector and Sound System*

Please complete this form and return it at [office@ramministry.org](mailto:office@ramministry.org)

### HOST INFORMATION

Church/Organization Name:

Pastor or Leader Name:

Contact Name:

Contact number:

Church number:

Contact E-mail

Church/Organization Name:

Physical Address:

Street Address

Address Line 2:

City:

State:

Zip Code:

E-mail/Website

### EVENT DETAILS:

Dates requested: mm/dd/yyyy – mm/dd/yyyy

Name of Venue

Street Address

Address Line 2:

City:

State:

Zip Code:

Meeting Schedule

Day/Time (please list each session separately)

Meeting\_Format

Reg. Service

Retreat

Conference

Camp\_meeting

other:

Other Speakers invited?

Yes No

Expected Adult Attendance at each Service?

Travel Information: Name of nearest Airport to venue?

Driving time from airport to venue?